# MBTI<sup>®</sup> Step II<sup>™</sup> Certification FAQs

# General

# What is the MBTI<sup>®</sup> Step II<sup>™</sup> Certification Program?

The overarching goal of the certification program is to help you learn the essential knowledge and skills required to purchase and use the MBTI Step II assessment ethically and competently with individuals, teams, and organizations.

## What are the different routes to MBTI certification?

There are three different routes to MBTI Step II certification: public, in-house, and self-guided. All three routes lead to the same outcome: certification to purchase, administer, and interpret the MBTI Step II assessment.

## How do the different routes to MBTI certification compare?

The three options represent different paths to certification, but they all lead to the same outcome: certification to purchase, administer, and interpret the MBTI Step II assessments.

That said, there are differences between the three program options that may make one more suitable for your needs and your preferred learning style. For help choosing the right option, please refer to the comparison tables below:

Public certification	Self-guided certification	In-house certification	
For individuals who prefer an instructor-led learning experience and maximum interaction with other participants.	For individuals who prefer a self-paced, online learning experience with flexibility to follow their own schedule.	For organizations looking to certify a large group of employees with a dedicated in- person or virtual program.	
<ul> <li>Two days of instructor-led training, plus about 3 hours of online learning</li> <li>In-person and virtual options available</li> <li>A wide selection of program dates</li> </ul>	<ul> <li>Self-guided, online</li> <li>Rich, interactive content to explore at your own pace</li> <li>Access within 48 hours up to 90 days to complete certification</li> </ul>	<ul> <li>For groups of 6+ people from the same organization</li> <li>Two days of instructor-led training, plus about 3 hours of online learning</li> <li>In-person and virtual options</li> <li>Flexibility to customize program dates and logistics</li> </ul>	

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	Public	Self-guided	In-house
Price	€1,590 + VAT	€1,390 + VAT	Varies
Participant	Physical materials	100% digital materials	Physical materials
materials			
Time commitment	2 days plus about 3	12 to 14 hours over up	2 days plus about 3
and time to	hours of online	to 90 days	hours of online
certification	learning		learning
Participant	Instructor-led	Self-guided experience	Instructor-led
learning	experience with		experience with
experience	cohort-based learning		cohort-based learning
			with colleagues
Lead time to	Book in advance with	Access within 48 hours	Varies but requires
purchase/schedule	cutoff	of purchase	some lead time
ls there	Yes; about 1 hour on	N/A	Yes; about 1 hour on
homework to	day 1		day 1
complete?			
Participant	Immediate access to	Phone or email	Immediate access to
support during	faculty	customer support*	faculty
program			
		Ability to book calls	
		with faculty from within	
		the program	

\*Not available during weekends/evenings

Can I earn continuing education credits through the MBTI Step II certification program?

No, not at this time. To be able to provide CE credits, our program must be reviewed and accredited by the relevant governing bodies.

# What do I need to do to get certified?

To become an MBTI Step II Certified Practitioner, you'll need to:

- 1. Complete all the online learning modules (prework and homework).
- 2. Attend and participate in the two days of instructor-led learning.

To become an MBTI Step II Certified Practitioner via the self-guided program, you'll need to:

- 1. Complete all the online learning modules.
- 2. Complete one practice MBTI Step II feedback session. Full details of this learning assignment are included in the online learning.
- 3. Pass a multiple-choice, open-book exam with a score of 80% or more. You'll have two attempts to pass the exam. If you don't pass the exam on the second attempt, our learning team will reach out to discuss next steps.
- 4. Complete a brief survey, which is built into the program.

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## What are the terms and conditions for booking programs?

You can find the terms for each of the program options here:

- Terms of Business for Booking Learning Programmes
- Terms of Business for Booking In-House Learning Programmes
- <u>Self-Guided MBTI<sup>®</sup> Step II<sup>™</sup> Certification Program Terms & Conditions</u>

# Self-guided MBTI<sup>®</sup> Step II<sup>™</sup> certification

## How much time will I have to complete the program?

You'll have 90 days to complete the program. This includes passing the certification exam. The 90day period starts from when you are given access to the online content.

### Is the self-guided program Section 508 compliant?

Yes. The online learning components are compatible with screen readers and keyboard navigable. All video content has both subtitles and transcripts. All audio content includes accompanying transcripts.

## Are there any technology requirements for the self-guided program?

The online learning modules are designed to work on desktop and laptop computers, tablets, and smartphones. You'll need a JavaScript-enabled Internet browser such as Google Chrome, Firefox, or Safari (Mac and Apple iOS only), plus Adobe Reader to open pdf downloads.

## What if I would prefer print materials?

The program is designed to be delivered using digital materials. If you would like physical copies of the program materials, they can be purchased at a 50% discount via our Customer Support team.

### Is the certification exam open-book?

Yes. You can reference the online learning modules (using a second Web browser window, for example) or any other program materials as you answer the exam questions.

### When should I expect to receive my certificate?

You will be able to download your certificate from the learning platform when you have completed all the certification requirements.

### How long will I have access to the program content after completing it?

You'll have two weeks to revisit the program content after becoming certified. Two weeks after you complete the course, your certification account will be deactivated.

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